SECTION 1 : SCHEDULE OF RFP

Ito.	Particulars	Details
5.5	RfP No.	11362302/OHEPEE/09
C_{ε}^{\ast}	Date of Issue of RfP	25.06.2024
03	Name of the RfP Issuer:	Principal, R.C.M. Science College
C4	Scope of Work	Supply & Installation of Projectors/Air conditioners / Closed Circuit Camera with one monitor/ Books/ Multi Function Black and White Printer Cum-scanner/ Duplex Black & White Xerox machine Scanner with printer/ Conference Table with chair/ Teachers Chair/ Steel Almirah/ Glass door Book Shelf/ Plastic Chair Standard type at the college premise.
(5	Method of Selection	Least Cost Selection Method
(6	Deadline for Submission of Pre-Proposal Query	28.06.2024
¢7	Pre-Proposal meeting	02,07,2024
€3	Issue of Pre-Proposal Clarifications (if any)	04.07.2024
1.5	Last date for submission of proposals	25.07.2024
10	Date of opening of Technical Proposals	26.07.2024
11	Date of Opening of Financial Proposals	27.07.2024
12	Earnest Money Deposit (EMD): Refundable for unsuccessful firms.	2% of the total supply order value as estimated by the college.
13	Performance Security (To be submitted by the L 1 firm only)	3% of the L 1 estimated value.
14	Address/venue for submission/opening of such proposals	R.C.M. Science College, Khallikote, Ganjam, Odisha

Note: *In case of any change for any unforeseen event the date may be shifted to the next possible working day or as decided by the Principal

Page **1** of **23**

SECTION 2: NOTICE OF INVITATION

The Principal of R.C.M. Science College. Khallikote hereby invites proposals from reputed eligible firms located within State of Odisha to select supplier for "Supply & Installation of Projectors/Air conditioners! Closed Circuit Camera with one monitor! Books! Multi Function Black and White Printer Cum-scanner! Duplex Black & White Xerox machine Scanner with printer! Conference Table with chair! Teachers Chair! Steel Almirah! Glass door Book Shelf! Plastic Chair Standard type" at the college premise.

- Interested firms may obtain the RfP document from the official website of the college
 https://www.remscollegekhallikote.com/ and submit their proposal in a scaled
 document as per the instructions mentioned in this RfP document with a processing
 fee of Rs. 1000 in form of a Demand Draft in favour of Principal R.C.M. Science
 College, Khallikote, drawn in any scheduled nationalised bank, without which the
 proposal will be rejected.
- 2. The proposal must be complete in all respect as specified in the RIP document and must be accomplished with the required financial instruments as specified in the RIP.
- 3. The EMD should be submitted in form of a Demand Draft in favour of Principal R.C.M. Science College, Khallikote, drawn in any scheduled nationalised bank, without which the proposal will be rejected.
- 4. Performance security is to be submitted after issuing of Lol to the L1 bidder.
- 5. The interested firms must accept all technical/commercial terms & conditions mentioned in the RIP document.
- 6. Bidders should enclose tender documents in 3 separate envelops of appropriate size.

 Envelop-1 should contain (i) Covering letter (ii) Technical Bid (Annexure-1) (iii) DD for Processing fee and EMD amount, and to be superscripted as TECHNICAL BID.

 Envelop-2 should contain the Financial Bid (Annexure-2 and 3) duly signed and stamped and superscripted as FINANCIAL BID. Envelop-3 should contain Envelop-1 and Envelop-2 superscripted as TENDER DOCUMENTS FOR LCD HD PROJECTORS WITH SCREEN /AIR CONDITIONERS / CLOSED CIRCUIT CAMERA WITH ONE MONITOR/ BOOKS/ MULTI FUNCTION BLACK AND WHITE PRINTER CUM-SCANNER/ DUPLEX BLACK & WHITE XEROX MACHINE SCANNER WITH PRINTER/ CONFERENCE TABLE WITH CHAIR/ TEACHERS CHAIR/ STEEL ALMIRAH/ GLASS DOOR BOOK SHELF/ PLASTIC CHAIR STANDARD TYPE AT R.C.M. SCIENCE COLLEGE, KHALLIKOTE PREMISES.

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Page 2 of 23

- 7. The Bidder shall be required to affix signature with date on each page with page number of the tender document as a token of acceptance of the tender terms and conditions. Correction or overwriting if any, should be initialled.
- 8. The proposals will be **opened in the presence** of the designated/authorized representatives of the interested firm on the scheduled date & time at the specified address as mentioned in the "Schedule of RfP". Designated/authorized representatives of the interested firm may attend the meeting with due authorization letter on behalf of their firm.
- 9. Firm will be selected under "Least Cost Selection" method as per criteria mentioned in the RfP document.
 - 10. Vague, incomplete, confusing or contradiction and conditional tender will be liable to be cancelled without any explanation.
 - 11. The Principal, R.C.M. Science College reserves the right to increase or decrease the quantity of requirement.
 - 12. The Principal, R.C.M. Science College reserves the right to cancel/reject/amend the RfP at any point of time without prior notice.

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SECTION 3: SCOPE OF WORK

- The Scope of Work must fulfil the requirements of the college like; supply of required number of items within the specific dateline e.g. within 15 days of issued of the "Supply Order".
- 2. The supplier must deliver & install the required items at college campus and no further time should be allowed for supply of the required goods without any valid reason and without the approval of the Principal.
- 3. Once required numbers of items are supplied by the supplier at college campus, the training and demonstration of the items supplied must be given by the supplier.
- 4. After installation, training and demonstration of the required items are finished: if any issue arises with the item then the Principal of the college should immediately report in writing to the supplier.
- 5. After all issues are resolved, the supplier will submit the invoice to the college & the college will initiate the payment process within 15 working days of installation of the required items/goods.

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SECTION 4: INSTRUCTIONS TO INTERESTED FIRMS

1. PRE QUALIFICATION CRITERIA

The participating firms must produce copies of all required supportive documents/information as part of their proposal, failing which the same proposal shall be summarily rejected.

SL No.	Basic Requirement	Specific Requirement	Supporting Documents Required	
1	Firm must be a Company as registered under the provisions of the Indian Companies Act Or A Partnership Firm registered under the Indian Partnership Act		 Certificate of Incorporation/ Registration Partnership deed GST Registration PAN 	
2	Experience	Interested firms altogether must have supplied goods as mentioned in the RfP at least once to any of the offices/colleges/universities.	Supply Order copies	
3	Turnover	During last three Financial years i.e. FY 2021-22, 2022-23, 2023-24, the average annual turnover of the interested firm should not be less than 10% of the cost estimated by the college.	 Audited balance sheet and "Profit & Loss account" along with all schedules certified by a practicing Chartered Accountant. Acknowledgement of Income Tax returns. 	
4	EMD (EMD of unsuccessful	The interested firm should submit EMD.	Demand Draft in favour of "Principal of the R.C.M.	

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	firms will be returned immediately)	EMD value should be fixed by the college @2% of the total supply order value estimated by the college.	Science College, Khallikote''
5	EMD relaxation criteria	Firms registered under MSME are exempted from submitting the EMD.	Bid Security declaration and MSME/Start Ups proof.
6	Performance Security	3% of the L1 value	Demand Draft from a scheduled commercial Bank Or A Fixed Deposit Or A Bank Guarantee pledged in the name of "Principal of the College"
7	Blacklist	The Firm should not have been banned/ blacklisted/ debarred/ Suspended by the World Bank/ Central Govt / State Govt / Central or State PSU Origination/ Central or State Govt Universities or Colleges.	Self-Declaration from the Firm as per the prescribed format mentioned at "FORM T4".

2. VALIDITY OF THE PROPOSAL

- The proposal submitted by the interested firms will remain valid for one year
- The selected firms must supply and install required number of goods as per the approved rate and within 15 days of receipt of the "Supply Order" from the college.
- Deviation from this may lead to disengagement of the selected firm and firm secured L2 position may be invited to supply the goods as per the terms and conditions of the RIP.

3. PRE-PROPOSAL QUERIES/MEETING

- Firms may submit their queries (if any) for pre-proposal meeting in respect of the RfP, to the Principal, R.C.M. Science College, Khallikote only through e-Mail at remscollege against comwithin the stipulated date & time mentioned in the RfP document.
- Clarifications to the above will be hosted in the official website of College after the pre-proposal meeting, as per the scheduled mentioned in the RIP document.
- The pre-proposal query meeting may be conducted either in online or physical mode.



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4. SUBMISSION OF PROPOSALS

- ✓ Interested firms are advised to study carefully all instructions, forms, terms & conditions and other important information mentioned in the RFP document.
- ✓ Each page should be signed with official seal of the authorized person.
- ✓ The proposal must be complete in all respect, properly indexed and hard bound.
- ✓ A sealed master envelope bearing the name, address, phone number and email id of firm along with the RfP name & number should contain two separate sealed envelopes i.e.:
 - 1) Technical Proposal
 - 2) Financial Proposal
- > The sealed "Technical Proposal" must contain the required supporting documents as per the sequence mentioned below.
 - ✓ Processing fee of Rs.1000.00 in form of a Demand Draft in favour of Principal
 R.C.M. Science College, Khallikote, drawn in any scheduled nationalised bank
 - ✓ EMD through Demand Draft
 - NSIC with valid category wise certificate, duly issued by Government of India are exempted for submitting the EMD on the condition that they must have the valid & category wise valid registration certificate on the date of opening of tender.
 - b) EMD deposited by the unsuccessful firms will be returned immediately.
 - c) EMD deposited by the selected firm will be returned after submission of "Performance Security".
 - ✓ FORM T 1: Technical Proposal Submission Form.
 - ✓ **FORM T 2**: Organisation Details along with:
 - Copy of Certificate of Incorporation/Registration.
 - Copy of PAN.
 - Copy of Goods and Services Tax Identification Number (GSTIN)
 - ✓ **FORM T 3**: Experience Details.
 - ✓ FORM T 4: Self declaration from the firm confirming not have been banned/ blacklisted/ debarred/ suspended.
 - ✓ FORM T 5: Technical Specifications Compliance Sheet.
 - ✓ FORM T 6: Financial Turnover Details along with:

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- Copies of audited balance sheet, Profit & Loss account and all schedules certified by the Chartered Accountant.
- Copies of IT Return for the last three financial year i.e. FY 2021-22, 2022-23.
 2023-24.
- FORM F 1: Financial Proposal Submission Form.
- The sealed "Financial Proposal" must contain:
 - The prices and other information having a bearing on the price shall be written both in figures and words in the prescribed form.
 - No alternation/modification/ overwriting/ corrections/ in the format shall be accepted.
- The sealed proposal must be delivered at the specified address as per the "Schedule of RfP" through Speed Post/ Registered Post/ Courier only. The Principal shall not be responsible for postal delay or delay due to any unforeseen situation. Submission of proposal through any other mode will not be accepted

5. OPENING OF PROPOSALS

- ✓ Sealed envelope containing the proposal will be opened by the Principal in presence of the firm/their representative at the location, date and time specified in the RIP document.
- ✓ Only one representative with proper authorization letter from the participating firm will be allowed to attend the tender opening meeting.

6. DISQUALIFICATION/REJECTION OF PROPOSAL

The proposal is liable to be disqualified in the following cases as listed below-

- Proposals not conforming to the eligibility criteria and not submitting the required documents as mentioned in the RfP".
- Submission of forged documents.
- Proposal submitted without EMD
- Proposal not submitted in accordance with the procedure and formats as prescribed in the RtP.
- Proposal received in incomplete form
- Proposal received after due date and time.
- Proposal which is not accompanied by all the required documents/information.
- Firm trying to influence the proposal evaluation process by unlawful/corrupt/fraudulent means at any point of time during the bid process.



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- Price quoting in any irrelevant papers, documents, presentation etc except "Financial Proposal"
- ➤ If in case of a firm or any person acting on its behalf indulges in corrupt/fraudulent practices
- Any other condition / situation which holds the paramount interest of the PRINCIPAL during the overall selection process.
- The Principal reserves the right to annul any/all of the proposals received, at any point of time wit/without any reason thereof.

7. EVALUATION OF PROPOSALS

A two stage process will be adopted as explained below for evaluation of the proposals.

A. Technical Evaluation

- Technical Evaluation of the proposals will be done to determine whether the proposal complies with the prescribed eligibility conditions and the requisite documents / information / financial instruments have been properly furnished by the firm.
- Technical Compliance as submitted along with the proposal will be done to determine whether the Brand & model, proposed by the interested firm consists of all required minimum specifications as mentioned at "Form 1.5" the RfP document.

B. Financial Evaluation

- The financial proposals of the technically qualified firms only shall be opened at this stage in the presence of the technically qualified firm/their authorized representative on the scheduled date and time as mentioned in the RfP document.
- > "Least Cost Selection Method" will be followed.
- The firm, who submits the lowest financial price proposal shall be declared as the "L
 1" bidder and shall be communicated for further process leading to issue of "Supply
 Order".

8. AWARD OF CONTRACT

- The L 1 bidder will be notified by the PRINCIPAL in writing by issuing a "Letter of Intent" and will be asked to acknowledge the "Letter of Intent (Lol)" and to submit the "Performance Security" within 15 days of issuance of the Lol".
- The "Performance Security" is unconditional and irrevocable.
- Performance Security amount in mentioned at Para 1 of "Section 4" and the Performance Security must remain valid till warranty period of the goods.
- After receiving the acknowledgement of Lol along with the "Performance Security", the PRINCIPAL will issue the "Supply Order to the selected firm", for their requirement as specified in the RfP document.

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- After issue of "Lol" of after receipt of the acknowledged "Lol", if due to any reason(s) the L1 bidder withdraws its willingness to supply the required goods then the EMD/Performance Security deposited by the same firm will be forfeited by the PRINCIPAL and firm securing the L 2 position in the financial bid will be awarded with contract, after submission of the required Performance Security amount & EMD.
- ➤ Once the Supply Order is issued by the college, the concerned firm must supply and install the required number of items within 15 days from the date of issue of the supply order. No further time will be allowed without any valid reason and without prior approval of the same from the Principal.

9. GENERAL TERMS & CONDITIONS

- > Conflict of Interest Exists in the event of:
- Firms who have a business or family relation with the PRINCIPAL, directly or indirectly.
- Practices prohibited under the anti-corruption policy of the Government of India and Government of Odisha. The interested firms are to be careful so as not to give rise to a situation where there will be any conflict of interest with the PRINCIPAL as this would amount to their disqualification and breach of contract.

Disclosure:

- Firm has an obligation to disclose any actual or potential conflict of interest, Failure to do so will lead to disqualification of the bidder or termination of its contract.
- Firm must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency or the financial standing of the firm, including but not limited to appointment of any officer such as a receiver in relation to the firm's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
- Firm must disclose if they have been convicted of, or are the subject of any proceedings relating to:
 - ✓ A criminal offence or other serious offence punishable under the law of the land, or where they have been found by any regulator or professional body to have committed professional misconduct.
 - ✓ Corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract.
 - ✓ Failure to fulfil any obligation in any jurisdiction relating to the payment of taxes or social security contributions.



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➤ Anti Corruption Measure:

- Any effort by firm(s) to influence the PRINCIPAL in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.
- A recommendation for award of contract shall be rejected if it is determined that the
 recommend firm has directly, or through an agent, engaged in corrupt, fraudulent,
 collusive or coercive practices in competing for the contract in question. In such
 cases, the PRINCIPAL shall reject the proposal and disqualify it from participating in
 any related RfP process.

Force Majeure:

- "Force Majeure" means an event beyond the control of the selected firm and not involving the selected firm's fault or negligence and not foreseeable.
- Such events may include wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the selected firm, which prevents or delays the execution of the order by the selected firm.
- If a Force Majeure situation arises, the selected firm shall promptly notify PRINCIPAL in writing of such condition, the cause thereof and the change that is necessitated due to that prevailing condition. Until and unless otherwise directed by the PRINCIPAL in writing, the selected firm shall continue to perform its obligations as per RFP terms & conditions as far as possible and shall seek all reasonable alternative means for delivering performance not prevented by the Force Majeure event.
- The selected firm shall inform the PRINCIPAL in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, PRINCIPAL reserves the right to cancel the contract without any obligation to compensate the selected firm in any manner for what so ever reason.
- The PRINCIPAL and the selected firm shall make every effort to resolve amicably.
 by direct negotiation, any disagreement or dispute arising between them under or arising from or in connection with the contract.



Governing Laws:

- Any unjustified and unacceptable delay in delivery shall render the selected firm
 liable for liquidated damages and thereafter the PRINCIPAL holds the option for
 cancellation of the contract for pending activities and completes the same through any
 other firm(s) who participated in the RfP process by awarding the same contract to L
 2 bidder in the financial bid.
- In such case of premature cancellation the contract the PRINCIPAL reserves the right to withhold the Performance Security.
- The rights and obligations of the PRINCIPAL and the selected firm under this
 contract will be governed by the prevailing laws of Government of India and
 Government of Odisha only.
- All legal disputes are subject to the jurisdiction of the Orissa High Court, Cuttack.



SECTION 5: FORM

FORM T 1: TECHNICAL PROPOSAL SUBMISSION FORM

То	
	The Principal, R.C.M. Science College, Khallikote, Ganjam. Odisha-761030
Sub:	Submission of Technical Proposal to select supplier for at the college
Ref:	RIP No. 11362302/OHEPEE/05, dt. 24.02.2023
Dear S	Sir.
ec.	I, the undersigned, offer to participate in the selection process to select supplier for at the college, in accordance with your RFP No. "
inform	I am here by submitting Technical Proposal, which includes EMD, Technical sal and Financial Proposal scaled in separate envelopes. I hereby declare that all the nation and statements made in the Technical & Financial Proposals are true and correct of that any misinterpretation contained in it may lead to disqualification of my proposal.
shall v	I hereby unconditionally undertake to accept all the terms and conditions as stipulated RFP document. In case any provision of this RFP are found violated, then your College without prejudice to any other right to remedy be at liberty to reject our proposaling forfeiture of the full said earnest money deposit absolutely.
	Yours faithfully,
	Authorized Signatory of the firm with Date and Seal

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FORM T 2: ORGANISATION'S DETAIL

SI. No.	Particular	Details
1	Name of the Firm	
2	Type of Firm (Proprietary/Partnership/Pvt Ltd./Public Ltd/Sole Proprietorship)	
3	Date of Establishment and Experience in business (in number of years)	
4	Registered office Address & Complete postal address	
5	Local office in Odisha (along with address & contact details)	
6	Telephone & e-Mail Id of authorized person	
7	G.S.T. Registration No.	
8	PAN No.	
9	Willing to carry out assignments as per the scope of work of the RFP (Yes/No)	
10	Willing to accept all the terms and conditions as specified in the RFP (Yes/No)	

Yours faithfully

Authorized Signatory of the firm with Date and Seal

FORM T 3: EXPERIENCE DETAILS

Sl. No.	Name of the University/College? Department/Office to whom materials supplied	Quantity of Materials Supplied	Date of Receipt Work Order with reference number	Date of Supply of goods/items	Remarks if any

Yours faithfully

Authorized Signatory of the firm with Date and Seal

FORM T 4: SELF DECLARATION FOR NOT BLACK LISTED

Го		
	The Principal, R.C.M. Science College, Khallikote, Ganjam, Odisha-761030	
Sub:	Self declaration for not black listed	
Ref:	RfP No: 11362302/OHEPEE/09. dt.	25,06,2024
Sir.		
	I/We	hereby confirm that our firm has not been
banne	d/blacklisted/ debarred/ suspended b	y the World Bank/ Central Govt/ State Govt/
Centra	al or State PSU/ Origination/ Central c	or State Govt. Universities or Colleges.
		Yours faithfully
Autho	orized Signatory of the firm with Date	and Seal

FORM T 5: Minimum Required Specifications Compliance Sheet

Interested firm(s) must confirm that, the make and model they are proposing to supply & install is satisfying the below mentioned minimum required technical specifications.

Deviations (if any) from the below mentioned minimum required technical specifications, must be clearly indicated by the interested firm(s).

A. For LCD Projector with Screen

Sl. No.	Minimum Required Specifications	Compliance (Yes/No)	Deviations
1			
2			
3			
4			

B. For Split Air Conditioner (AC)

Sl. No.	Minimum Required Specifications	Compliance (Yes/No)	Deviations

C. Closed Circuit Camera with one monitor

Sl. No.	Minimum Required Specifications	Compliance (Yes/No)	Deviations

D. For Multi Function Black and White Printer Cum-scanner

SI. No.	Minimum Required Specifications	Compliance (Yes/No)	Deviations
_			

D. For Duplex Black & White Xerox machine Scanner with printer

Sl. No.	Minimum Required Specifications	Compliance (Yes/No)	Deviations

F. For BOOKS (As per CBCS Degree Syllabus)

Sl. No.	Minimum Required Specifications	Compliance (Yes/No)	Deviations
-			

G.For Conference Table with chair (16 seater)

Sl. No.	Minimum Required Specifications	Compliance (Yes/No)	Deviations

H.For Steel Almirah

Minimum Required Specifications	Compliance (Yes/No)	Deviations
	Minimum Required Specifications	Wilnimum Required Specifications

I.For Glass door Book Shelf

J For Teachers Chair Standard Type

SI. No.	Minimum Required Specifications	Compliance (Yes/No)	Deviations

K.For Plastic Chair Standard Type

Sl. No.	Minimum Required Specifications	Compliance (Yes/No)	Deviations

Yours faithfully

Authorized Signatory of the firm with Date and Seal

FORM T 6: FINANCIAL TURNOVER DETAILS

Financial Turnover of the Organisation during Last Three Financial Years (Certified by a Practicing Chartered Accountant)

Sl. No.	Financial Year	Turnover in INR
I	2021-22	
2	2022-23	
3	2023-24	

Average Annual Turnover for the last three years (INR)	

Name of the C A Firm;

Firm Registration No.:

Name of the Chartered Accountant:

Membership No :

Signature with Seal:

Yours faithfully

Authorized Signatory of the firm with Date and Seal

FORM F 1: FINANCIAL PROPOSAL SUBMISSION FORM

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The Principal, R.C.M. Science College, Khallikote, Ganjam, Odisha-761030

Sub:	Submission	of Financi	al Proposal	to	select	supplier	for	"Supply	&	Installation	of
		" at the	college								

Ref: 11362302/OHEPEE/09, dt. 25.06.2024

Dear Madam/Sir,

I. the undersigned.	hereby	submitting	the Financia	Proposal	to	select	supplier	for
"Supply & Installation of			ge in accorda					

I, hereby declare that all the financial figures mentioned the Financial Proposal is true and correct. I also accept that any misrepresentation of financial facts and figures may lead to disqualification of my proposal.

Sl. No.	Name of the Items	Number of Items	Remarks
01	Full HD LCD Projector with Screen		
02	Split Air Conditioner (AC)		
03	Books (CBCS ModelDegree)		
04	Closed Circuit Camera with one monitor		
05	Multi Function Black and White Printer Cum- scanner		
06	Duplex Black & White Xerox machine Scanner with printer		
07	Conference Table with chair(16 seater)		
08	Teachers Chair Standard type		
09	Steel Almirah		
10	Glass door Book Shelf		
11	Closed Circuit Camera with one monitor	-	

12	Plastic Chair Standard type	

The Other Charges (*) may include:

- 1 All necessary accessories like; cables, wires, pipes, etc., which are instrumental for installation.
- 2. The transportation/ material handling cost for delivering and installing the required numbers of materials at the college premises.

Yours faithfully

Authorized Signatory of the firm with Date and Seal

SECTION 6

(Certificate of willingness to be submitted by all firms)

To

The Principal, R.C.M. Science College, Khallikote, Ganjam, Odisha-761030

Sub: Submission of Willingness certificate for supply & installation of Desktop Computer/Water Purifiers/Water Coolers/ Fire Extinguishers, at your college premise.

Sir.

I am to inform you that my firm (Name of the firm with address) is ready to supply and install Desktop Computer/ UV Water Purifiers + Coolers / RO Water Purifiers + Coolers / Fire Extinguishers, throughout the State of Odisha within 15 days of receipt of work order from the colleges selected under OFIEPEE, if my firm is elected as L1, bidder during selection of tender.

In the event of my firm's failure to supply and install the required items in the selected L1 cost, my EMD/Performance Security will be forfeited

Yours faithfully

Authorized Signatory of the firm with Date and Seal

ANNEXURE 1

(Proposal Submission Check List)

Sl. No.	Description	Submitted (Yes/No)
1	Earnest Money Deposit (EMD)	
2	Copy of Certificate of Incorporation / Registration	
3	Copy of Goods & Services Tax Identification Number	
4	Copy of PAN	
5	CA audited copies of Profit & Loss Account and Balance Sheet alongwith all schedules	
6	Copies of IT returns for the last three financial years	
7	Technical Proposal Submission Form	
8	Organisation's Details	
9	Experience Details	
10	Self-Declaration for not having been blacklisted	
11	Technical Specifications Compliance Report	
12	Financial Turnover Details	
13	Financial Proposal Submission Form	
14	Certificate of willingness to be submitted by all firms	

SCHEDULE-I: LIST OF ITEMS

SI. No.	Particulars	Standard Specification	Quantity
1	Plastic Chair	Standard type Luxury Plastic Arm Chair/Matte Finish Chair Set Plastic Chair (Brown, Set of 80 Pre- assembled)	100
	Closed Circuit Camera	360° Security Camera 2k (1296p) 2024, 3PM High Resolution F/1.6 High Aperture for Superior Colours CCTV Camera for Office	20
7	with one monitor	use & 43-inch (107,99cm) HD Smart LED Monitor	01
3	Air Conditioner (1.5 ton)	1.5 Ton 5 Star, Inverter Split AC(Copper, 4-in-1 Adjustable Mode, Anti-dust Filter	03
4	LCD Projector with screen	XGA Resolution, Lamp Life minimum 12000 Hrs (Eco Mode) Minimum 3300 Lumens in Colour Brightness & White Brightness Connector Type: VGA, USB, HDMI, Digital Zoom 1.35 X Maximum Display resolution and screen resolution Warranty: 02 Years (Onsite) Ceiling Mount Kit, Cable (10mts At least)	02
5	Multi Function Black and White Printer Cum- scanner	 A4 Black and White Laser Multifunction Printer, Perfect for Business Print, Copy, Scan and Fax. ADF Print speed up to 21 ppm (black) USB, Ethernet, Wi-Fi 	06
6	Duplex Black & White Xerox machine Scanner with printer	Designed for high-volume, high-speed document printing Multifunction Printer, Perfect For Business, Print, Copy, Scan and Fax, ADF, Duplex, Dynamic Security enabled printer, Print speed up to 35/33 ppm black & color (letter/A4), USB, Ethernet, Wi-Fi, Duplex Printing	01

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7	Books	As per the Model Degree CBCS Syllabus	attached in Annexure-A
8	Conference Table with chair(16 scater)	Conference tables must be both representative and functional. At the same time, the price should be right, Number of Seats: 16 Number of Stackable Chairs: 16 Primary Material: Wood Secondary Material: Metal Leg Colour: Metallic Brown Size:300 cm x 200 cm x 74_5 cm Shape: Oval Warranty: 1 Year	01 Conference Table with 16 chair
10	Teachers Chair Standard type	 Adjustable Seat Height, Wheels. Armrest. Swivel, Seat Lock W x H: 46 cm x 89 cm (1 ft 6 in x 2 ft 11 in) Frame Material: Engineered Wood Upholstery Type: Cushion Warranty: I Year manufacturer Warranty on the Product 	15
11	Steel Almirah	Material: Metal Height: 6.5 feet No. of Shelves: 4 No of Doors: 2 Size: 78" x 36" x 19" Colour: Grey/blue	13
12	Glass door Book Shelf	Material: Steel Surface finish: Polished No. of Shelves: 4 Lock available: 4 Size: 66 x 33 x 12 Colour: Grey/ blue	20

^{*}Quantity mentioned above can be increased or decreased on the basis of requirement

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R.C.M. Science 761050 Challikote 761050 Canjum Odishb

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ANNEXURE-A

R.C.M SCIENCE COLLEGE, KHALLIKOTE, DIST- GANJAM Requirement of Books (As per CBCS Model Degree Syllabus)

Department: Botany

SI. No.	Title of the Book	Medium (Odia/English) as per availability	Author	Publisher	No. of Copies	Remarks
1	Biomolecules and Cell biology	English	PK Gupta AC sahoo	Rastogi Publication Kalyani Publication	02+02	*0
2	Microbiology and phycology	English	Singh Pandey Jain AC Sahoo	Rastogi publication Kalyani Publication	02+02	
3	Mycologyand Phytopathology	English	Singh Pandey Jain BK Mishra	Rastogi publication Kalyani Publication	02+02	
4	Archegoniate	English	Singh Pandey Jain BK Mishra	Rastogi Publication Kalyani publication	02+02	
5	Anatomy of angiosperm	English	MS Tayal BK Mishra	Rastogi publication Kalyani	02+02	

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				Publication		
6	Economic Botany	English	Dhaka and Singh Baruah	Pragati publication Kalyani publication	02+02	
7	Genetics	English	Pandey and Jain CR Mahanty	Rastogi publication Kalyani Publication	02+02	5
8	Molecular Biology	English	Pandey and Jain CR Mahanty	Rastogi publication Kalyani Publication	02+02	
9	Plant ecology and phytogeography	English	ArunCharansahu	Kalyani publication	03	
10	Plant systematics	English	Singh Pandey Jain CR Mahanty	Rastogi publication Kalyani Publication	02+02	
11	Reproductive Biology of angiosperm	English	Singh Pandey Jain Bk Mishra N Dash	Rastogi Publication Kalyani Publication	02+02	

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12	Plant physiology	English	Singh Pandey Jain AC Sahoo	Rastogi publication Kalyanipublication	02+02	
13	Plant metabolism	English	Singh Pandey Jain AC Sahoo	Rastogi publication Kalyani publication	02+02	•0
			BK Mishra	Kalyani	03	
14	Plant Biotechnology	English		publication	0.5	
15	Analytical techniques on plant science	English	CR Mohanty Pandey Jain	Kalyani Publication Rastogi Publication	02+02	
16	Natural resources management	English	AC Sahoo	Kalyani Publication	02	
17	Horticultural practices and post harvest technology	English	CR Mohanty	Kalyani publication	02	
18	Plant diversity (microbes,algae,Fungiand Archegoniate)	English	Singh Pandey Jain BK Mishra	Rastogi publication Kalyani Publication	02+02	

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19	Environmental studies and disaster management	English Odia	CR Mahanty	Kalyani Publication S chand publication	03		
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Note: The number of copies may increase or decreased as per the availability of the fund.

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R.C.M SCIENCE COLLEGE, KHALLIKOTE, DIST-GANJAM

Requirement of Books (As per CBCS Model Degree Syllabus)
Department: ODIA

St. No.	Title of the Book	Medium (Odia/ English) as per availability	Author	Publisher	No. of Copies
9	ପୂର୍ଷଚନ୍ଦ୍ର ଓଡିଆ ଭାଷାକୋଷ (Vol-0I-VII)	ଓଡ଼ିଆ	ଗୋପାଳଚନ୍ଦ୍ର ପ୍ରହରାଜ	ଲାର୍କ ବୁକ ଷୋର, କଟକ	90,
9	ଓଡ଼ିଆ ସାହିତ୍ୟର ଇତିହାସ	ଓଡ଼ିଆ	ବୈଷ୍ପବ ଚରଣ ସାମଲ	ଫ୍ରେଷସ ପବ୍ଲିଶର୍ସ, କଟକ	09
পা	ପଞ୍ଚସଖା ଓଡ଼ିଆ ସାହିତ୍ୟ	ଓଡ଼ିଆ	ଦେବେନ୍ଦ୍ର ମହାନ୍ତି	ଫ୍ରେଷ୍ଟସ ପବ୍ଲିଶର୍ସ, କଟକ	∘3
8	ଭଞ୍ଜୀୟ କାବ୍ୟ ଭାବନା	ଓଡ଼ିଆ	ବେଣୀମାଧବ ପାଡୀ	ଫ୍ରେଷସ ପବ୍ଲିଶର୍ସ, କଟକ	04
8	ମଧ୍ୟକାଳୀନ ଓଡିଆ ସାହିତ୍ୟ	ଓଡ଼ିଆ	କୃଷ୍ଣଚରଣ ସାହୁ	ଫ୍ରେଷସ ପବ୍ଲିଶର୍ସ, କଟକ	09
9	ଓଡିଆ ସାହିତ୍ୟରେ ରାଧାନାଥ ଓ ସତ୍ୟବାଦୀ ଯୁଗ	ଓଡ଼ିଆ	ବୈଷ୍ଣବ ଚରଣ ସାମଲ	ଫ୍ରେଷସ ପବ୍ଲିଶର୍ସ, କଟକ	03
9	ଓଡିଆ ସାହିତ୍ୟର ପ୍ରଗତିବାଦୀ ଧାରା	ଓଡ଼ିଆ	ବିଜୟ ଶତପଥୀ	ଓଡ଼ିଶା ବୁକ୍ୱ ଷ୍ଟୋର, କଟକ	09
Γ	ଓଡ଼ିଆ କ୍ଷୁଦ୍ରଗନ୍ଧର ଇତିବୃତ୍ତ	ଓଡ଼ିଆ	ବୈଷଣଚରଣ ସାମଲ	ବୁକ୍ସ ଆଣ୍ଡ ବୁକ୍ସ, କଟକ	09
ď	ସ୍ୱାଧୀନତା ପରବର୍ତ୍ତୀ ଓଡିଆ ସାହିତ୍ୟର ଭୂମି ଓ ଭୂମିକା	ଓତିଆ	ବୈଷଣଚରଣ ସାମଲ	ବୁକ୍ସ ଆଣ୍ଡ ବୁକ୍ସ, କଟକ	09
90	ଓଡିଆ ନାଟକାର ଉତ୍ତର ଆଧୁନିକ ପର୍ବ	ଓଡ଼ିଆ	ହେମନ୍ତ କୁମାର ଦାସ	ବିଦ୍ୟାପୁରୀ, କଟକ	09
9 9	ଓତିଆ ନାଟକର ବ୍ୟାସ୍ତି ଓ ବୀସ୍ତି	ଓଡ଼ିଆ	ସଂଘମିତ୍ରା ମିଶ୍ର	ଅଗ୍ରଦୂତ, କଟକ	08
6 9	ଓଡ଼ିଆ ଧ୍ୟନିତତ୍ୱ ଓ ଶବ୍ଦ ସହାର	ଓଡ଼ିଆ	ଧନେଶ୍ୱର ମହାପାତ୍ର	ଫ୍ରେଣସ ପବିଶର୍ସ, କଟକ	08
१ भ	ଓଡିଆ ଭାଷାତତ୍ତ୍ୱର ରୂପ ଚିତ୍ର	ଓଡ଼ିଆ	ନଟବର ଶଡପଥୀ	ବିଜୟିନୀ ପବ୍ଲିକେଶନ, କଟକ	09





8	ଭାଷଶାସ୍ତ୍ର ପରିଚୟ	ଓଡିଆ	ଗୋଲକବିହାରୀ ଧଳ	ଓ.ରା.ପା.ପ୍ର., ଭୁବନେଶ୍ୱର	08
89	ଓଡିଆ ଭାଷାର ସୃଷ୍ଟି ବିକାଶ	ଓଡ଼ିଆ -	ଉପେଦ୍ର କିଶୋର ଦଳାଇ	ଏ.କେ. ମିଶ୍ର, ପବ୍ଲିକେଶନ, ଭୁବନେଶ୍ୱର	09
69	ଭାଷା ଭାବନା	ଓଡ଼ିଆ	ବିଜୟ ଲକ୍ଷ୍ମୀ ମହାନ୍ତି	ବିଦ୍ୟା ପ୍ରକାଶନୀ, ଭୁବନେଶ୍ୱର	02
୧୭	ଓଡିଆ ଭାଷା ଓ ଭାଷା ବିଜ୍ଞାନ	ଓଡ଼ିଆ	ଦେବୀ ପ୍ରସନ୍ନ ପଟ୍ଟନାୟକ	ଗ୍ରନ୍ଥ ମନ୍ଦିର, କଟକ	03
6 L	ଆଧୁନିକ ଓଡିଆ ବ୍ୟାକରଣ	ଓଡିଆ	ଧନେଶ୍ୱର ମହାପାତ୍ର	କିତାବ ମହଲ,କଟକ	∘3
64	ବ୍ୟବହାରିକ ଓଡ଼ିଆ ବ୍ୟାକରଣ	ଓଡ଼ିଆ	ବିଜୟ ପ୍ରସାଦ ମହାପାତ୍ର	ବିଦ୍ୟାପୁରୀ, କୁଟକ	03
90	ଓଡ଼ିଆ ଭାଷା ଚର୍ଚ୍ଚାର ପର୍ମ୍ପରା	ଓଡ଼ିଆ	ଗରନେନ୍ଦ୍ର ନାଥ ଦାଶ	ଓଡିଆ ଗବେଷଣା ପରିଷଦ, କଟକ	08
96	ଲୋକସାହିତ୍ୟ ଡକ୍	ଓଡ଼ିଆ	ଶ୍ୟାମ ସୁନ୍ଦର ମହାପାତ୍ର	ଓଡ଼ିଶା ବୁକ୍ ଷୋର,କଟକ	08
99	ଓଡ଼ିଶାର ଦଈନାଟ	ଓଡ଼ିଆ	ସତ୍ତୋଷ କୁମାର ଶତପଥୀ	କେବାର ପ୍ରିଷ୍ଟ ପ୍ରେସ୍, ଭୁବନେଶ୍ୱର	08
9 ୩	ପର୍ତ୍ତିମ ଓଡ଼ିଶାର ଲୋକଗୀତ	ଓଡ଼ିଆ	ଦ୍ୱାରିକା ନାଥ ନାୟକ	ଓଡ଼ିଶା ବୁକ୍ ଷୋର,କଟକ	08
98	ଲୋକ ବିଶ୍ୱାସ ଓ ଲୋକାଚାର	ଓଡ଼ିଆ	ଡ଼, ସଦାନନ୍ଦ ନାୟକ	ବିଜୟ ବୁକ୍ ଷୋର, ବ୍ରହ୍ନପୁର	0.8
98	ଉତ୍କଳ ଗଉଁଲି ଗୀତ	ଓଡିଆ	ଚକ୍ରଧର ମହାପାତ୍ର	ଫ୍ରେଣସ ପର୍ବିଶର୍ସ, କଟକ	90
99	ଅନଙ୍କାର ପ୍ରସଙ୍ଗ	ଓଡ଼ିଆ	ଗୋବିନ୍ଦ ଚନ୍ଦ୍ର ଉଦ୍ୱାତା	ଫ୍ରେଷସ ପବ୍ଲିଶର୍ସ, କଟକ	09
99	ପାଣ୍ଟାତ୍ୟ ସାହିତ୍ୟ ଓ ସମୀକ୍ଷା ତତ୍ତ୍ୱ	ଓଡିଆ	କୃଷ୍ଣଚନ୍ଦ୍ର ପ୍ରଧାନ	ପ୍ରାଚ୍ୟ ସାହିତ୍ୟ ପ୍ରତିଷ୍ଠାନ,କଟକ	03
9 ୮	ଆଦିକବି ସାରଳା ଦାସ କୃତ ମହାଭାରତର ଗବାପର୍ବ	ଓଡ଼ିଆ	ସଂ, ଶରତ ଚନ୍ଦ୍ର ପ୍ରଧାନ	ଫ୍ରେଷସ ପବ୍ଲିଶର୍ସ, କଟକ	09
9 0	କହେ ଜୃଷ୍ଣଦାସ କବି	ଓଡ଼ିଆ	କୃଷଚରଣ ସାହୁ	ବିଦ୍ୟାପୁରୀ, କଟକ	09
ঀ৽	ରସକଲୋକ	ଓଡିଆ	ସଂ. ଦେବେନ୍ଦ୍ର ମହାନ୍ତି	ବିଦ୍ୟାପୁରୀ, କଟକ	08





ï	ତପସ୍ତ୍ରିନୀ ଓ ମେହେର ସାହିତ୍ୟ	ଓଡ଼ିଆ	ଗୌରି କୁମାର ବ୍ରହ୍ମା	ନାଳନ୍ଦା, କଟକ	08
п9	ରକ୍ତମାଟି	ଓଡ଼ିଆ	କାଲୀଚରଣ ପଟ୍ଟନାୟକ	କଟକ ଷ୍ଟୁଡେଷସ୍ ଷ୍ଟୋର	60
กต	ନଂଦିକାକେଶରୀ	ଓଡ଼ିଆ	ମନୋରଂଜନ ଦାସ	ଫ୍ରେଷସ ପବ୍ଲିଶର୍ସ, କଟକ	7
୩୪	ତ୍ଟ ନିରଞ୍ଜନା	ଓଡ଼ିଆ	ବିଜୟ ମିଶ୍ର	ଫ୍ରେଷସ ପବ୍ଲିଶର୍ସ, କଟକ	08
s ११४	କୋକୁଆ	ଓଡିଆ	ବିଚ୍ଚୟ କୁମାର ଶତପଥୀ	ଅଗ୍ରଦୂତ, କଟକ	60
 ๆอ	ଅଶ୍ରୁ ନୁହେଁଅନଳ	ଓଡ଼ିଆ	ହେମନ୍ତକୁମାର ଦାସ	ବିଦ୍ୟାପୁରୀ, କଟକ	09
୩୭	<u>ଛମାଣ ଆଠ ଗୁଣ</u>	ଓଡିଆ	ଫକୀର ମୋହନ ସେନାପତି	ଫ୍ରେଣ୍ଡସ ପବ୍ଲିଶର୍ସ, କଟକ	০৪
୩୮	ଦାନାପାଣି	ଓଡ଼ିଆ	ଗୋପୀନାଥ ମହାତ୍ତି	ବିଦ୍ୟାପୁରୀ, କଟକ	03
का ए	କଥାଶିନ୍ତୀ ମନୋଜ ଦାସ	ଓଡିଆ	ଶତୁଘ୍ ପାଣ୍ଡବ	ଫ୍ରେଷସ ପବ୍ଲିଷର୍ସ, କଟକ	09
80	ନୟନତାରା	ଓଡ଼ିଆ	ଦୟାନିଧ୍ ମିଶ୍ର		09
86	ମୋ ଫୁଟାଡୋଙ୍ଗାର କାହାଣୀ	ଓଡ଼ିଆ	ରାମଚନ୍ଦ୍ର ମିଶ୍ର(ଫଡୁରାନନ୍ଦ)		09
89	ପଶ୍ଚିମ ଆଫ୍ରିକାରେ ଓଡ଼ିଆ ଢେଙ୍କି	ଓଡ଼ିଆ	ଭୁବନେଶ୍ୱର ବେହେରା		08
୪୩		ଓଡ଼ିଆ	ରୁଦ୍ର ନାରାୟଣ ମହାପାତ୍ର	ସତ୍ୟନାରାୟଣ ବୁକଷୋର	08
४४	ଓଡ଼ିଶାର ସାଂଷ୍ଟୃତିକ ଇତିହାସ	ଓଡିଆ	ପ୍ରବୋଧ କୁମାର ମିଶ୍ର	ବିଦ୍ୟାପୁରୀ, କଟକ	09
88	ବୈଷ୍ଠବ ସାହିତ୍ୟ ତତ୍ତ୍ୱ	ଓଡିଆ	ଆଶୁତୋଷ ପଟ୍ଟନାୟକ	ଫ୍ରେଷସ ପବ୍ଲିଶର୍ସ, କଟକ	0.5
৪୬		ଓଡ଼ିଆ	କୃଷ୍ଣଚନ୍ଦ୍ର ପ୍ରଧାନ	ଫ୍ରେଣସ ପବ୍ଲିଶର୍ସ, କଟକ	09

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,e)	ଓଡିଆ ସାହିତ୍ୟରେ ଶ୍ରୀକଗନ୍ନାଥ	ଓଡିଆ	ବାସୁଦେବ ସାହୁ	ଫ୍ରେଞ୍ଜସ ପବିଶର୍ଷ, କଟକ	09
ЯГ	ଓଡ଼ିଶାରେ ଧର୍ମଧାରା	ଓଡ଼ିଆ	ପ୍ରଦୀପ୍ତ କୁମାର ପଣା	ଫ୍ରେଷସ ପବ୍ଲିଶର୍ସ, କଟକ	09
ጸሮ	ଲୋକଧର୍ମ ଓ ଲୋକ ସାହିତ୍ୟ	ଓଡ଼ିଆ	ସଦାନଦ ନାୟକ	ବିଜୟ ବୁକ୍ ଷ୍ଟୋର,କଟକ	0.8
% ○	ଓଡ଼ିଆ ଶିଶୁ ସାହିତ୍ୟର ଇତିବୃତ୍ତ	ଓଡିଆ	ମନୀନ୍ଦ୍ର ମହାତ୍ତି	ପ୍ରେଷସ ପବ୍ଲିଶର୍ସ, କଟକ	08
86	ପୃଥିବୀ ବାହାରେ ମଣିଷ	ଓଡିଆ	ଗୋକୁଳନନ୍ଦ ମହାପାତ୍ର	ବିଦ୍ୟାପୁରୀ, କଟକ	०ंग
89	ବିଚିତ୍ର ଏ ବିଶ	ଓଡିଆ	ଦେବକାନ୍ତ ମିଶ୍ର	ବିଦ୍ୟାପୁରୀ, କଟକ	০ণা
% পা	ଓଡ଼ିଆ ଶିଶୁ ସାହିତ୍ୟ	ଓଡ଼ିଆ	ମହେଶ୍ୱର ମହାନ୍ତି	ବିଦ୍ୟାପୁରୀ, କଟକ	09
88	ଆଧୁନିକ ଓଡ଼ିଆ ଶିଶୁ ସାହିତ୍ୟ	ଓଡିଆ	କାନକୀ ବଲ୍ଲଭ ମହାନ୍ତି	ଗ୍ରବ୍ଦ ମନ୍ଦିର, କଟକ	09
88	ଓଡ଼ିଶାର ନାଥ ସୀହିତ୍ୟ	ଓଡିଆ	ବଂଶୀଧର ମହାନ୍ତି	ଫ୍ରେଶସ ପବ୍ଲିଶସ୍, କଟକ	୍କା



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3	Macroeconomics	English	D.N. Dwivedi	TMH	2
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5	Macroeconomics	English	Case & Fair	Pearson	1
Б	Mathematical Economics	English	Meheta & Madnani	S Chand and Sons	5
7	Mathematical Methods & Economic Theory	English	Anjan Mukherjee and Subrata Gu	OUP India	2
8	Elements of Statistics-I	English	Bernstein & Bernstein	Schaum's (TMH)	1
9	Statistics for Management	English	Levin and Rubin	Pearson	1
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11	Economic Development	English	Todaro Michael and C Smith Stephen	Pearson	2
12	Pathways To Economic Development (Oisi)	English	Amitava K. Dutta	Oxford	2
13	Economic Development	English	Taneja and Myer	Vishal Publishing Co.	3
14	Economic Development in India	English	A V Balakrishnan	G.K. Pub	2
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Š,	Object Oriented Programming using C++	English	Vikram Gupta. S.S Bhatia. M k Garg , A dhami	Kalyanî Publisher	3
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11	Bharata Itihasa-2 (300 BCE to 750 CE)	Odia	Das/Sahoo	Kalyani Publisher	4
12	Bharata Itfhasa-2 (300 BCE to 750 CE) 3 rd rev. 2020	Odia	Rajashree Swain	Kalyani Publisher	3
13	Bharata Itihasa-2 (300 BCE to 750 CE) 3 rd rev. 2020	Odia	R. Khuntia and B. Bhatta	Kalyani Publisher	3
14	Social formation and Cultural patterns of the Medieval World 2 nd Rev. 2020	English	Das/Sahoo	Kalyani Publisher	2
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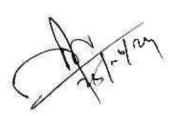
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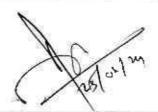
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